

**Lincoln Street School**  
**Governance Committee**  
**Meeting Minutes**  
**January 10, 2019**

<b>Board Members:</b>	<b>Karin Matray</b>	<b>TCDE Assistant Superintendent</b>
	<b>Lorna Manuel</b>	<b>TCDE Curriculum Director</b>
	<b>Linda Houchins</b>	<b>TCDE Committee Representative</b>
	<b>Vicki Taylor</b>	<b>Lincoln Street School Parent Representative</b>
	<b>Kelley Dolling</b>	<b>Tehama County Community Representative</b>

The meeting of the Lincoln Street School Governance Committee was held on the above date. All members were present with the exception of Kelley Dolling and Vicki Taylor.

<b>Call to Order</b>	Meeting called to order at 3:34 pm by Karin Matray.
<b>Roll Call and Pledge Of Allegiance</b>	Pledge of Allegiance led by Karin Matray.
<b>Approval of Agenda</b>	Motion to approve Agenda by Linda Houchins, with a correction to the agenda date and the November 8th meeting minutes changing the year from 2018 to 2019. Kendra Tyler offered a second and the Motion carried unanimously.
<b>Consent Agenda</b>	Motion to approve the Consent Agenda by Linda Houchins with a second by Kendra Tyler. Motion carried unanimously.
<b>School Report</b>	5.1 Christi Deveraux shared the current enrollment at Lincoln Street School is 95 Students with six new enters and five having left. 5.2 Students attended the Cascade Christmas at the Cascade Theater in Redding. There was a great student and family turnout for the Pete the Cat performance held at TCDE. Linda Houchins and Lourie Larcarde shared

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information they learned from the CSDC Conference. Linda shared it was interesting to see the differences between a county office of education charter school and a charter school run by a company. Karin Matray shared new laws coming into effect with the Brown Act in particular. Michelle Barnard thought an open house for school personnel and community members to share what our school is about would be a good idea. Kendra Tyler suggested calling it a Q and A session instead of open house. She felt this might prevent it from feeling like advertising for a particular school. Christi Deveraux shared Lincoln Street currently works with the schools regarding the fact that eventually some students will end up returning to their school of residence. Through this process the schools in the area have become more familiar with how Lincoln Street School works. Karin Matray shared she always does a report on the Charter schools to the TCDE Board. A program called Cyber Civics for Cyber security was also discussed at the CDC Conference and how it affects students and is currently available for purchase.

### **CBO Report**

6.1 Lourie Larcade shared the 1st Interim Budget. Lincoln Street School has the required reserve in place. Lourie also shared Lincoln Street School currently has money to spend on Supplemental concentration.

### **New Business**

7.1/7.2 Michelle Barnard shared that Andrea Martin has been hired as the Family Success Liaison for Lincoln Street School and will begin work on Tuesday, January 15th. Annukka Brooke has been hired as the Para- Educator for Lincoln Street School and will begin work Tuesday, January 15th. Locating appropriate office space for the new employees was discussed.

7.3 Karin Matray reported on the SARC Report which is the School Accountability Report Card and is approved by the governing board yearly. The SARC report must be posted on the website by February 1st. Karin explained the different expenditure components of the report. Lincoln Street School is spending more per student than the state average. Kendra Tyler motioned to approve the SARC report with the correction of History textbooks not being from the current adoption. Linda Houchins offered a second. Motion carried unanimously.

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7.4 Lincoln Street School currently has three students who qualify for the Low Performing Student Block Grant which is for students who do not fall into the unduplicated count. Christi Deveraux shared the plan to spend these funds would be to increase the para-educator's time to work with the students specified. Increasing the current tutor's time to two days per week and have the tutor do a hands on science activity during Friday Clubs from February through April. Also possibly purchasing iPads for students to use for language arts. Linda Houchins moved to approve the low performing student block grant purchases with a second by Kendra Tyler. Motion carried unanimously.

7.5 The Charter School Meal requirement will begin in the 2019-20 school year. If students are on campus for more than 2 hours per day breakfast or lunch needs to be provided. The options of who to contract with to provide meals was discussed.

### **Old Business**

8.1 Christi Deveraux reported not a lot was updated on the LCAP. Alice Training has been completed by Lincoln Street School staff. Michelle Barnard shared that the cost was shared by TeLA and Lincoln Street School. Thirty spots were paid for and only twenty one were used so there are available spots. Linda Houchins and Karin Matray will be participating in the training as well. Supplemental concentration money was shared by Christi Deveraux and how to spend the funds was discussed. Karin Matray shared there will be an ASIST training at TCDE and at least two staff members should be trained in suicide prevention. Michelle Barnard advocated for the purchase of a van to benefit the families at Lincoln Street School and the Family Success Liaison.

### **Discussion**

Linda Houchins spoke about the possibility of paying for extra curricular activities for students. Christi Deveraux shared legally you can only provide what a traditional school provides.

### **Next Meeting Date**

The next meeting will be held on Thursday, March 14, 2019 at 3:30 pm.

### **Adjournment**

There being no further business, the meeting was adjourned at 4:42 pm.

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